

GREAT BEND CITY COUNCIL MEETING

December 16, 2019

6:30 p.m.

AGENDA

Members present:

___ Mayor Joe Andrasek	___ Councilmember Cory Urban
___ Councilmember Barry Bowers	___ Councilmember Jessica Milsap
___ Councilmember Brock McPherson	___ Councilmember Andrew Erb
___ Councilmember Dan Heath	___ Councilmember Dana Dawson
___ Councilmember Jolene Biggs	___ Clerk/Finance Director Shawna Schafer
___ Administrator Kendal Francis	___ Attorney Robert Suelter

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on December 2, 2019.
- b) **Claim's Warrant Register 12-16-19:** Covering 2019 bills to date.
- c) **Payroll Register P/R 12-6-19:** Covering payroll ending November 30, 2019 in the amount of \$339,816.31.
- d) **Appointments:** Mayor Andrasek will make appointments as appropriate.
- f) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Kendal Francis will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **IT & HR Report:** Network Administrator James Cell and Human Resources Director Randy Keasling will report.

Recommendation: Informational item.

- 4. CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

- 5. Abatements:** Property Maintenance Enforcement Manager Austin LaViolette will present abatements.

Recommendation: Take action on abatements.

- 6. Letter of Support for KDOT Grant:** Attached is a letter from Rosewood Roots & Wings Foundation requesting a letter of support for a KDOT grant, a different grant than what was previously requested at the November meeting. Howard Partington, with Rosewood Roots and Wings Foundation, will report.

Recommendation: Motion to approve the Mayor to sign the letter of support.

- 7. 2019 Non-Budgeted Transfers:** Attached is the proposed listing of the 2019 nonbudgeted transfers in the amount of \$1,393,821.96. City Clerk/Finance Director Shawna Schafer will report.

Recommendation: Motion to approve the 2019 nonbudgeted transfers not to exceed \$1,393,821.96.

- 8. Arnberger Rezoning:** Keven Arnberger has purchased real estate located south of the City and in the three-mile radius of Great Bend. He wishes to construct a building on the real estate to house his expanding business. The Planning Commission has met and recommended approval of the rezoning from A (agriculture) to C (commercial). City Attorney Robert Suelter will report.

Recommendation: Motion to adopt the Findings of Fact as prepared by City Staff and recommended by the Planning Commission. Motion to adopt Ordinance Number 4346 rezoning the real estate as requested.

- 9. Purchase of 2 City Entrance Signs:** As part of the City Strategic Plan, the Convention and Visitor Bureau Advisory Board have looked at several options and vendors for entrance signs into the City. Our goal is to only do 2 entrances at this time. The Advisory Board recommends the sign from Marks Custom Signs for a total of \$38,724 (\$17,122 for the North Entrance. \$21,102 for the East Entrance, and a \$500 state license fee). CVB Director Christina Hayes will report.

Recommendation: Motion to approve the purchase for 2 entrance signs from Marks Custom Signs for a total of \$38,724.

10. Land Trade: Nelson Stone, owner of CJS Properties, is proposing a land trade with the City of Great Bend. Nelson has purchased approximately 35 acres of land to the South of Fire Station 2. The land currently has access through a shared residential drive on Patton Road. Nelson is proposing trading approximately .717 acres for a 60' easement totaling approximately .676 on the west side of Fire Station 2 (see attached map). Nelson has agreed to cover all costs involved. Fire Chief Luke McCormick will report.

Recommendation: Motion to approve the Mayor to enter into an agreement with CJS Properties for the land trade.

ADJOURNMENT